

From: [REDACTED]
To: [Valencia, Sarah E, PRC](#)
Subject: [EXTERNAL] Commisioner
Date: Wednesday, August 26, 2026 3:22:25 PM
Attachments: [REDACTED]

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Hi Sarah,

Thank you for reaching out to me on LinkedIn.

I would be honoured to be appointed to such a position.

I have gotten my Master Degree in Finance from Dublin Ireland and have been working in Finance and Project management for more than 10 years.

I have also done several projects in the Energy sector(Main one)

I am registered with a political party and my mindset is KAIZEN.

Warm regards
Dominic

Dominic Ighodalo KAIZEN

<https://www.linkedin.com/in/edujie-dominic-ighodalo>

Key Skills & Competencies

Technical Skills:

♦Oracle ERP Financials 11g and 12g (Procure to Pay Process)♦Vixen♦Oracle Financials System Administrator♦Sage50♦Advanced Excel (Macros, Pivot table, Lookups, Macros, Forecasting, Modeling)♦QuickBooks♦Peachtree♦Procurement♦Tap♦Tableau♦Primavera♦Share point ♦Power BI♦Sap Concur♦Earnie♦SAP B1♦SAP Hana♦Orderwise♦Rubixx♦Cliniko

Soft Skills:

♦Team Leadership♦Portfolio Management♦Project Management♦Risk Analysis/Management♦Strategic Planning♦Customer Centric♦Asset Management♦Strong Communication♦Inventory Management♦Business Analysis♦People Skills♦ Lean Six Sigma.

Academic Qualifications:

MBA (Finance), Dublin Business School –	Jan 2018 – Jan 2019
Oracle ERP Financials, Oracle Online University,	Dec 2014 – Dec 2015
BSc. Banking & Finance, Ambrose Alli University –	Sept 2004 – Sept 2007

Employment

Addictions North East (Permanent)
Finance Analyst

Seaham , United Kingdom
18 March 2026 –

- Payroll: New starters, HRMC changes, Auto enrolment, Childcare vouchers, Private millage, Payslips, Leavers accrued holiday pay, pension refund, P35.
- System lead on the Quickbook to Rubixx project.
- Creation of chart of accounts, Cost center in Quickbook and Rubixx.
- System lead on the Rubixx software implement project, Managing a social housing rollout from configuration through to go live.
- Weekly reports on KPI, cash flow reporting and presentation, Strengthening financial controls and governance across a complex, asset heavy environment.
- Credit Control: reviewing customer, following up on aged debt, managing holds against credit limits and looking at customer sales history.
- Clients management on Cliniko.

Isocom Components 2004 (Contract)
Management Accountant

Hartlepool , United Kingdom
17 November 2025 – 06 February 2026

- Competitor analysis project: benchmarking Isocom components KPI with close competitors, Collaborating with International manufacturing and fulfilment sites to ensure consistency in processes and reporting.
- Conducted research on company pensions plan, rate of returns and products offered.
- Produced the carbon footprint report.
- System lead on the Orderwise software implement project, Managed a major ERP rollout from configuration through to go live
- Weekly reports on KPI, cash flow reporting and presentation, Strengthening financial controls and governance across a complex, asset heavy environment.

- Credit Control: reviewing customer, following up on aged debt, managing holds against credit limits and looking at customer sales history.
- Bank reconciliation, weekly and monthly payroll payments and journals.
- Updated the training manuals and review current process within shareholders to reduce the workflow., we moved some of the process to sharepoint and managed restrictions.
- Setting up suppliers, gnr and esg reporting, Customer credit checks, master data and credit monitoring updates, Taking full ownership of and responsibility for a portfolio of high value key customers, managing the full collection cycle including payment plans, stop supplies, dispute management and ensuring suppliers accounts are fully reconciled
- Month end reporting pack, Reporting financial information to the Board, including preparation of board packs
- Business partnering with the sales unit/production leads, providing analysis on items with higher margin and benchmarking

INEOS Compound (Contract)
Assistant Accountant

Newton Aycliffe , United Kingdom
 18 November 2024 – 17 November, 2025

- Temporary Labour Accruals: I managed the accruals of unpaid compensation to employees for the services they have provided within month, Review of cost centre allocation and completeness of accruals.
- Fixed Cost Reporting: I managed the capex report, capturing actuals and having monthly meetings with stakeholder to capture forecast and phase it in projected month, analysing cost patterns and reviews of in month and YTD variances.
- Slow Moving Stock Reporting: I reported weekly on material that have not been sold or have been returned, the report shows the number of day we had unsold materials.
- Intercompany Recharge: I managed the goods and services that are transferred with the group and allocate the cost within cost centres.
- Salary Journal: I managed the Salary journal, analysing it for data for HMRC submissions, removal of leavers, and posting the journal in Sap.
- Month End Costing Run; Revaluation of finished and raw material to reflect month end exchange rate.
- Balance sheet Reconciliation: I worked with AP and AR to reconcile accounts, Maintaining the integrity of Ineos financial information and aiding in the decision making process.
- I produced the following reports fusion reporting, ons reporting, volumes reporting, intercompany elimination, Intercompany sales, Intercompany balance sheet, Actual report for centre, Cashflow for centre, Glambia report, Stock analysis, FCMIS, Reval, IT spend report.
- Oracle Hyperion budget uploads and reporting for group.
- Preparation and posting of monthly journals.
- Sales Ledger Process: Creating a new customer, posting cash, Cash discount, Reconciling GL account for month end, Compound debtor balance report, Billing run
- Purchase Ledger Process: Posting a miro document, checking info record, posting an expense claim, Posting an invoice, Consignment Invoice.

- Process Improvement: Worked with the Sins manager to improve the WIP month end process saving more than 30 minutes, worked with the Sins manager to improve temporary labour process.
- Business Partnering: Got approval from the Sins manager and initiated meetings with the maintenance coordinator to improve on quality of entries, A master data was created, shared and periodical updated. Got approval to also reach out to stakeholders in the temp labour process to better capture in month cost.
- Creation and upgrade of training manuals: I got approval and then worked with several stakeholder, replicated flows and then created easy steps a version 1.1 of some daily/weekly process, Ended on version 1.3.
- Vat Return: Making tax digital and compliant, Using C79 and piva, Input and output tax for submission to HRMC, ensuring that that the figures within vat export tab are formula linked, to meet the digital links requirement.
- Vat Project: Undertook a review of previous vat periods to determine the potential under- or over-declaration of both input vat and output vat relating to the errors identified as part of reviews, Foreign currencies invoices compliance check, Return to vendor process and Import vat check, Covering the statute of limitations for vat errors.
- Post declaration management check project: Reviewed HRMC documents relating to export and import, reviewed the inco terms and working with supplier chain on third party transport companies.
- VAT historic errors correction project: Reviewed vat charged on foreign currency for a five year period, checking compliance for exchange rate or gbp conversion value. Working with the Vat Team, AP and Customers.
- Competitor analysis project: benchmarked Ineos kpi with close competitors.

Darchem Engineering (Contract)
Accountant

Stockton, United Kingdom
8 April 2024 – 2 August , 2024

- Financial Reporting: I prepared timely and accurate financial reports, including monthly management accounts, variance analysis, balance sheet reconciliations.
- Budgeting and Forecasting: I assisted in the preparation of annual budgets and quarterly forecasts, Bank Reconciliation, weekly cash forecast and Modelling.
- Cost Control: I monitored and analysed costs against budget, identifying areas for cost reduction and efficiency improvements, working with the expense team to recover vat.
- Management Information: I developed and maintained management information systems to provide key stakeholders with timely and relevant financial information.
- Compliance: I ensured compliance with accounting standards, tax regulations, and internal controls, maintaining accurate and up-to-date financial records, Internal Audit, Price Audit.
- Process Improvement: I continuously reviewed and streamlined financial processes and procedures to enhance efficiency and effectiveness.
- Payroll: New starters, HRMC changes, Auto enrolment, Childcare vouchers, Private millage, Payslips, Leavers accrued holiday pay, pension refund, P35.
- Audit: Internal and External.

Cummins (Contract)

Darlington, United Kingdom

Senior fixed asset and General Ledger Analyst

7 Dec, 2022 – 19 January 2024

Employees (1000-5500) Locations (Africa, China, Europe, UK, USA)

- I was responsible for the administration and maintenance of the General, Project and Fixed Assets ledgers, depreciation forecasts, disposal projections, current cost asset adjustments and associated reconciliations.
- I ensured that fixed assets (both tangible and intangible) are correctly accounted for in line with accounting standards and government guidance accuracy.
- I managed the monthly fixed Asset subledger close process and mass copy to tax book.
- I maintained of fixed asset register including uploading of additions, disposals, asset transfer files and checking that assets are not duplicated
- Maintained department cost budget, analysed performance vs budget.
- Audit: Internal and External.
- I managed the Asset capitalisation and Asset disposal automation Project, from testing to go Live.
- I managed the monthly scorecard and Business unit Billing report for EMEA.
- I managed the Out of Balance report for EMEA.
- Project coordinator for the asset capitalisation automation project
- Project expeditor for the customer master automation project.

North Tees and Hartlepool NHS Foundation Trust (Contract) Stockton, United Kingdom

System and Reporting Lead

7 July 2022- 31, October 2022

Employees (1000-5500) Locations (Stockton, Hartlepool and Swaps with South Tees Hospital)

- I kept abreast of national and local policy developments and interpreted these developments
- I was system lead on the Oracle procure to pay project.
- I planned, developed and implemented revised systems and processes.
- I managed, created and circulated the department's annual timetable, monitoring compliance in line with agreed timescales.
- Overall responsibility for the monthly payroll feeder file input and reconciliation by financial services staff.
- I was responsible for ensuring the necessary returns are completed and submitted to the Trusts regulator in line with set timescales.
- I was responsible for ledger maintenance and the master data spreadsheet.
- I was the finance SharePoint administrator.

FedcapUk (Contract)

Middleborough, United Kingdom

Finance Analyst

23 Nov 2021 - 30 June 2022

Employees (1000-5500) Locations (UK, Canada, USA)

- I prepared and reviewed the monthly management accounts in line with Group and internal stakeholder requirements ensuring key variances are understood and conveyed appropriately to Stakeholders
- I managed real time variances on several budgets against actual.
- I worked with the program manager and several business analysts on process improvement.
- I lead the Oracle to procure pay project.
- I managed the month end management pack
- I was responsible for ensuring all transactional processes including accruals and prepayments were posted to ledgers in line with the month end timetable and are an accurate reflection of the financial results.
- I oversaw flash reports and balance sheet reconciliation.

- Ensure chart of accounts integrity in Business Central is maintained and integrate with Group reporting requirements has required.
- I managed the completion and review of balance sheet reconciliations providing appropriate commentary and analysis.

Hinds Building Service (Permanent)

Darlington, United Kingdom

Project Finance

15 Sep 2021- 1 Nov 2021

Employees (1-18) Locations (Darlington)

- Collaborated with the project managers to sense check their project plan in alignment with the high-level plan, company methodology and delivery framework
- Supervised schedule development, maintenance, monitoring and recovery plan development activities
- Built a robust programme plan reflecting the agreed WBS coding structure to ensure all deliverable were captured to gain clients approval
- Worked with relevant departments and workstreams on resource planning, availability and allocation according to Projects pipeline
- Actively participated in many requirements gathering meetings with business users, management, systems analysts and development teams
- Supported in creating detailed project plan for the CRM migration, responsible for estimation, task assignment, resource loading and budget tracking
- Lead for SAP implementation
- Created MS project schedule to facilitate organized communication and ensure on-time delivery of quality milestones
- Cross checking actual and forecast against agreed budget for sub-programmes. Ensuring that timesheets are submitted by due dates and that booking time to projects are validated by Team Leaders/ Project Managers.
- Produced reports to determine balances at each phase/ project at any given time/key target dates.

Trane Technologies (Contract)

Dublin

Account Coordinator EMEA

7 Aug 2019- Aug 2021

Employees (10,001+) Locations(UK, EMEA, USA, Asia)

- Critically analysed business performance using various business intelligence tools, Ensuring accurate tracking of actual against forecast
- Managed dispute resolution for AP queries Oracle 12g and Tap.
- Managed Never validated aging reports.
- Liaised both internally and externally to solve supplier or stakeholder disputes.
- *Data Entry.*
- Audit: Internal and External.
- Assisted in month end close.
- Supplier reconciliation.
- I trained in A3 thinking and Lean Six Sigma.
- Assisted with ad hoc financial analysis and queries using Tableau and Oracle R12 Business Intelligence.

SSE Renewable Holdings Ltd (Contract)

Dublin, Ireland

Accounts Payable Specialist

29 April 2019- 2 August 2019

Employees (501-1005) Locations (UK, Ireland)

- *Was Responsible for accurate processing of supplier's invoice in Oracle12g and Vixen.*
- *Manual payment request forms (Cheque and Bacs).*
- *Ensured suspended invoices are kept at a minimum by running reports*
- *Resolved queries from suppliers and the business, Following up to appropriate level.*

- *Processing of relevant contract tax.*

References

Excellent references available on request

Dominic Ighodalo



[linkedin.com/in/edujie-dominic-ighodalo](https://www.linkedin.com/in/edujie-dominic-ighodalo)

Personal Profile

Compassionate and detail-oriented Finance Analyst and Counsellor with experience supporting individuals facing addiction and mental health challenges. Skilled in delivering person-centred care, conducting risk assessments, and managing caseloads effectively. Strong background in both financial analysis and therapeutic support, with a commitment to safeguarding, confidentiality, and improving client outcomes.

Key Skills

- Case management and client support
- Risk assessment and safeguarding
- Group therapy facilitation
- Mental health support and counselling
- Data recording and reporting
- Effective communication and empathy
- Confidentiality and compliance
- Behavior management strategies

Professional Experience

Park Blue Therapeutic Practitioner Bishop Auckland, UK

12 Jun, 2026 – On Going

- Provided immediate hands-on support to children and young people in crisis situations.
- Ensured the safety of children in my care
- Responded calmly and effectively to challenging behaviours.
- Built trusting relationships to promote emotional wellbeing and positive change.
- Supported children with daily routines, education, and life skills.
- Maintained accurate records and contribute to care and support planning.
- Worked collaboratively with colleagues, families, and external professionals.
- Worked closely with management and other professional

Helpline Volunteer – Samaritans (Middlesbrough)

June 2026-Present(In Training till October,2026)

- Supporting individuals in distress through active listening and empathy
- Using non-judgmental communication to build trust
- Handling challenging calls professionally and calmly
- Using open questioning techniques to assess needs
- Maintaining accurate records of interactions

WCB Bespoke Children and young people support worker South Tyneside, UK

28 Nov, 2025 – 15 April, 2026

- Provided immediate hands-on support to children and young people in crisis situations.
- Ensured the safety of children in my care
- Responded calmly and effectively to challenging behaviours.
- Built trusting relationships to promote emotional wellbeing and positive change.
- Supported children with daily routines, education, and life skills.
- Maintained accurate records and contribute to care and support planning.
- Worked collaboratively with colleagues, families, and external professionals.
- Worked closely with management and other professional

Befriender (Volunteer) – The Bride Project (Remote)

Nov 2025 – April 2026

- Provided emotional support through telephone-based befriending
- Maintained strict confidentiality and safeguarding standards
- Promoted equality, diversity, and inclusive support
- Followed best practices in helpline communication

Helpline Volunteer – Cari (Dublin, Ireland)

Nov 2018 – Feb 2019

- Supported individuals in distress through active listening and empathy
- Used non-judgmental communication to build trust
- Handled challenging calls professionally and calmly
- Used open questioning techniques to assess needs
- Maintained accurate records of interactions

Education & Training

FdA Counselling Part Time- Darlington College(Starting September 2026)

Diploma in Counselling Skills – Stockton College

Certificate in Counselling Skills – Darlington College

Certificate in Children & Young People Mental Health – Darlington College

Professional Training & Certifications

ADHD Awareness

Autism Spectrum Disorder

Duty of Care

Positive Behaviour Support

Drug & Alcohol Awareness

Safeguarding & Prevent (Radicalisation)

Adverse Childhood Experiences

Addictions North East Training:

Foundations of Addiction Counselling

CBT and 12-Step Programme

Relapse Prevention & Recovery

Substance Misuse & Mental Health

Denial Management

e-ELCA Modules:

Depression Management

Psychosis Recognition & Treatment

Mental Health Assessment

Autism Awareness

Managing Common Mental Health Problems

Additional Information

DBS on the Update Service

Strong commitment to confidentiality and safeguarding practices

References

Available upon request