

Dear Sir / Madam ,

*Concerning the advertised position,I am sending my motivation
Letter and CV.I have studied public administration and law.I have
Done training in United Nations – Malta.I have worked as consultant
Of Senior Judge. I have attended PRINCE2 training in London.*

*I have worked for UNICEF and UNDP .I am interested in international
Policy&law,international relations,diplomacy and economy.*

I lived in Germany,Holland,Malta,UK and Italy.I am Turkish and 43 years old.

I have language skills of english,german and french.I have worked

As deputy director of Industrial Organized Zone (semi-governmental)

*I have worked at USA Consulate in Adana / Turkey. I have worked at
UNDP Istanbul Regional Hub.*

I am waiting your replies and receipt of acknowledgment.Thank you.

Yours Sincerely,

Mr.CAN SEHZADEOGLU



UNITED NATIONS

USA Consulate - Political Diplomacy & Grants Management Coordinator

MERSIN TARSUS INDUSTRIAL ORGANIZED ZONE – former deputy director

U.S. A.I.D – former contracts specialist

INSTRUCTIONS Please answer each question clearly and completely. TYPE OR PRINT LEGIBLY. Read carefully and follow all directions.	 UNITED NATIONS PERSONAL HISTORY	Do not Write in This Space
1. Family name SEHZADEOGLU	First name CAN	Middle name
5. Present Nationality(ies) TURKISH		
10. Entry into United Nations service might require assignment to any area of the world in which the United Nations might have responsibilities. (a) Are there any limitations on your ability to perform in your prospective field of work? YES ☐ NO ☒ (b) Are there any limitations on your ability to engage in all travel? YES ☐ NO ☒		
12. Present address Telephone/Fax No. ()		
15. Do you have any dependent children? YES ☐ NO ☒ If the answer is "yes", give the following information:		
Name of Children	Date of Birth (day/mo/year)	Place of Birth
15. (a) Name of Spouse		
16. Have you taken up legal permanent residence status in any country other than that of your nationality? YES ☐ NO ☒ If answer is "yes", which country?		
17. Have you taken any legal steps towards changing your present nationality? YES ☐ NO ☒ If answer is "yes", explain fully:		
18. Are any of your relatives employed by a public international organization? YES ☐ NO ☒ If answer is "yes", give the following information:		
NAME	Relationship	Name of International Organization

19. What is your preferred field of work?									
20. Would you accept employment for less than six months? YES ☐ NO ☒					21. Have you previously submitted an application for employment and/or undergone any tests with U.N.? YES ☐ NO ☒ If so, when?				
22. KNOWLEDGE OF LANGUAGES. What is your mother tongue? TURKISH									
OTHER LANGUAGES	READ		WRITE		SPEAK		UNDERSTAND		
	Easily	Not Easily	Easily	Not Easily	Fluently	Not Fluently	Easily	Not Easily	
ENGLISH	☒	☐	☒	☐	☒	☐	☒	☐	
GERMAN	☒	☐	☒	☐	☒	☐	☒	☐	
ARABIC	☐	☒	☐	☒	☐	☒	☐	☒	
FRENCH	☐	☒	☐	☒	☐	☒	☐	☒	
23. For clerical grades only Indicate speed in words per minute					List any office machines or equipment and computer programmes you use. FAX,SCANNER,SAP,ERP,ORACLE.				
	English	French	Other languages						
			GERMAN						
Typing	60	60	60						
Shorthand			60						

24. EDUCATION, Give full details – N.B. Please give exact titles of degrees in original language. Please do not translate or equate to other degrees.

A. University or equivalent

NAME, PLACE AND COUNTRY Please give complete address.	ATTENDED FROM/TO		DEGREES and ACADEMIC DISTINCTIONS OBTAINED	MAIN COURSE OF STUDY
	Month/Year	Month/Year		
ANADOLU UNIVERSITY ESKISEHIR/TURKEY www.anadolu.edu.tr	09/2003	02/2008	BACHELORS DEGREE OF PUBLIC ADMINISTRATION	PUBLIC ADMINISTRATION/SCHOOL OF ECONOMICS
UNITED NATIONS MALTA	02/2006	05/2006	TRAINING	ECONOMIC AND FINANCIAL ASPECTS OF AGEING
ITC-ILO ITALY/ UNITED NATIONS	06/2010	02/2012	MASTER DEGREE IN LAW	MASTER IN LAWS INTELLECTUAL PROPERTY

B. SCHOOLS OR OTHER FORMAL TRAINING OR EDUCATION FROM AGE 14 (e.g., high school, technical school or apprenticeship)

NAME, PLACE AND COUNTRY Please give complete address.	TYPE	YEARS ATTENDED		CERTIFICATES OR DIPLOMAS OBTAINED
		FROM	TO	
BILFEN LISESI ADANA/TURKEY	HIGH SCHOOL	06/1996	06/1999	HIGH SCHOOL DIPLOMA
STANTON SCHOOL OF ENGLISH LONDON/U.K.	LANGUAGE SCHOOL	07/2007	10/2007	HIGH LEVEL ENGLISH DEGREE
USA FOREIGN SERVICE INSTITUTE GEORGE P. SCHULTZ NATIONAL FOREIGN AFFAIRS CENTER-USA	FOREIGN SERVICE INSTITUTE	08/2016	09/2016	MONITORING GRANTS AND COOPERATIVE AGREEMENTS

25. LIST PROFESSIONAL SOCIETIES AND ACTIVITIES IN CIVIC, PUBLIC OR INTERNATIONAL AFFAIRS
INTERNATIONAL COALITION FOR INTERNATIONAL CRIMINAL COURT,UNDP,UN

26. LIST ANY SIGNIFICANT PUBLICATIONS YOU HAVE WRITTEN (DO NOT ATTACH)

27. EMPLOYMENT RECORD: Starting with your present post, list in REVERSE ORDER every employment you have had. Use a separate block for each post. Include also service in the armed forces and note any period during which you were not gainfully employed. If you need more space, attach additional pages of the same size. Give both gross and net salaries per annum for your last or present post.

A. PRESENT POST (LAST POST, IF NOT PRESENTLY IN EMPLOYMENT)

FROM	TO	SALARIES PER ANNUM		EXACT TITLE OF YOUR POST: POLITICAL DIPLOMACY& GRANTS MANAGEMENT COORDINATOR
MONTH/YEAR	MONTH/YEAR	STARTING	FINAL	
08/2016	STILL			
NAME OF EMPLOYER: UNITED STATES OF AMERICA CONSULATE ADANA/TURKEY		TYPE OF BUSINESS POLITICAL DIPLOMACY		
ADDRESS OF EMPLOYER: UNITED STATES OF AMERICA CONSULATE ADANA/TURKEY		NAME OF SUPERVISOR		
		NO. AND KIND OF EMPLOYEES SUPERVISED BY YOU:		REASON FOR LEAVING

DESCRIPTION OF YOUR DUTIES:

PROVIDE STRATEGIC AND OPERATIONAL SUPPORT IN THE CONCEPTUALIZATION,DEVELOPMENT AND IMPLEMENTATION OF THE OVERALL ESPECIALLY IN CHILD PROTECTION,EDUCATION AND WOMEN RELATED PROGRAMME GRANT MAKING PROCESS

OVERSEE RECIEPENT OGRANIZATIONS' COMPLIANCE WITH PROGRAMMATIC AND FINANCIAL RULES APPLICABLE TO THE FUND.

MAINTAIN A CENTRALIZED PORTFOLIO OF ALL ACTIVE AND CLOSE GRANTS, AND PROVIDE PORTFOLIO UPDATES TO THE CONSUL AND REGULARLY TO THE EMBASSY.

OVERSEE THE GRANT ALLOCATION PROCESS ENSURING COORDINATION WITH ALL REVELANT STAKEHOLDERS, IN LINE WITH GRANT AGREEMENTS AND/OR ALLOCATION GUIDELINES AND BY FOLLOWING THE DUE DILIGENCE STANDARDS OF THE CONSULATE

ENSURE PROVISION OF GUIDANCE TO ALL POTENTIAL GRANT APPLICANTS TO SUPPORT THE COMPLETION OF APPLICATIONS TO ENSURE COMPLIANCE WITH THE FUNDS' POLICIES.

B. PREVIOUS POSTS (IN REVERSE ORDER)

FROM	TO	SALARIES PER ANNUM		EXACT TITLE OF YOUR POST: ADMINISTRATIVE/OPERATIONS OFFICER	
MONTH/YEAR	MONTH/YEAR	STARTING	FINAL		
02/2014	02/2016				
NAME OF EMPLOYER: UNITED NATIONS CHILDREN'S FUND- UNICEF				TYPE OF BUSINESS: ADMINISTRATION	
ADDRESS OF EMPLOYER: UNITED NATIONS CHILDREN'S FUND- UNICEF/TURKEY				NAME OF SUPERVISOR:	
				NO. AND KIND OF EMPLOYEES SUPERVISED BY YOU: 5	REASON FOR LEAVING:
DESCRIPTION OF YOUR DUTIES					
ORGANIZING THE ADMINISTRATIVE PROCESS OF GOVERNMENT REQUESTS FOR ASSISTANCE AND HUMAN RESOURCES PROCEDURES. MAKING ARRANGEMENTS FOR SHIPMENT AND RECEIPT OF OFFICE AND PROJECT SUPPLIES AND EQUIPMENT INCLUDING CUSTOMS . PREPERATION OF FINANCIAL REPORTS, PROJECT DOCUMENTS AND SUBMISSIONS TO GOVERNMENTS BY PROVIDING INFORMATION PREPARATION OF INFORMATIONS FOR USE IN DISCUSSIONS WITH GOVERNMENTS AND OTHER ORGANIZATIONS.REPLENISHMENT OF FUNDS. CLASSIFYING AND CODES MATERIAL RELATING TO NUMBER OF SUBJECT MATTER AREAS WITH REQUIREMENTS OF UNITED					
FROM	TO	SALARIES PER ANNUM		EXACT TITLE OF YOUR POST: CONSULTANT OF SENIOR JUDGE	
MONTH/YEAR	MONTH/YEAR	STARTING	FINAL		
02/2005	02/2014	24000 GBP	33200 GBP		
NAME OF EMPLOYER: M.REALE SOLICITORS AND HALIL YILDIZ (SENIOR JUDGE)				TYPE OF BUSINESS: LAW	
ADDRESS OF EMPLOYER: LONDON / UK AND ADANA/TURKEY				NAME OF SUPERVISOR:	
				NO. AND KIND OF EMPLOYEES SUPERVISED BY YOU: 7	REASON FOR LEAVING:
DESCRIPTION OF YOUR DUTIES					
MAINTAIN THE COORDINATION WITH CLIENTS,OWNERS TO OVERSEE THE LEGAL NEEDS AND REQUIREMENTS. RESPONSIBLTY TO SOLVE THE EXISTING LEGAL ISSUES OF IMMIGRANTS.CLIENTS WHO HAVE CASES ABOUT PUBLIC LAW,INTERNATIONAL LAW,HUMAN RIGHTS LAW,TRADE LAW,JUVENILE LAW, AND FAMILY LAW.ASSISTING TO SENIOR JUDGE IN WORKLOAD, TRANSLATING LAW REGULATIONS AND ISSUES OF INTERNATIONAL COURT OF JUSTICE AND STATE COUNCIL DOCUMENTS.					
FROM	TO	SALARIES PER ANNUM		EXACT TITLE OF YOUR POST: DEPUTY DIRECTOR OF INDUSTRIAL ORGANIZED ZONE	
MONTH/YEAR	MONTH/YEAR	STARTING	FINAL		
02/2012	01/2013	32500	42000		
NAME OF EMPLOYER: MERSIN TARSUS INDUSTRIAL ORGANIZED ZONE				TYPE OF BUSINESS: COMMERCE	
ADDRESS OF EMPLOYER: MERSIN TARSUS INDUSTRIAL ORGANIZED ZONE HUZURKENT / MERSIN TURKEY				NAME OF SUPERVISOR:	
				NO. AND KIND OF EMPLOYEES SUPERVISED BY YOU: 70	REASON FOR LEAVING:
DESCRIPTION OF YOUR DUTIES					
ALL KINDS OFADMINISTRATION DUTIES OF THE INDUSTRIAL ORGANIZED ZONE. ALLOCATIONS OF LANDS TO PARCIPANTS TO BE REALIZED BY THE ENTERPRISING COMMITTEE PURSUANT TO THE PROVISIONS OF REGULATION TO BE ISSUES BY THE MINISTRY. AUTHORISING BUSINESS LICENCE AND WORK PERMIT WITHIN THE BOUNDARIES OF ORGANIZED INDUSTRIAL ZONE IN ACCORDANCE					

28. HAVE YOU ANY OBJECTIONS TO OUR MAKING INQUIRIES OF YOUR PRESENT EMPLOYER? YES ☐ NO ☒

29. ARE YOU NOW OR HAVE YOU EVER BEEN A CIVIL SERVANT IN YOUR GOVERNMENT'S EMPLOY? YES ☐ NO ☒
If answer is "yes", WHEN?

30. [REDACTED]		
[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]

31. STATE ANY OTHER RELEVANT FACTS. INCLUDE INFORMATION REGARDING ANY RESIDENCE OUTSIDE THE COUNTRY OF YOUR NATIONALITY.

I HAVE BEEN TO UK, GERMANY, MALTA, HOLLAND, UKRAINE, JORDAN, ITALY AND SWITZERLAND.

32. HAVE YOU EVER BEEN ARRESTED, INDICTED, OR SUMMONED INTO COURT AS A DEFENDANT IN A CRIMINAL PROCEEDING, OR CONVICTED, FINED OR IMPRISONED FOR THE VIOLATION OF ANY LAW (excluding minor traffic violations)? YES ☐ NO ☒

If "yes", give full particulars of each case in an attached statement.

33. OTHER AGENCIES OF THE UNITED NATIONS SYSTEM MAY BE INTERESTED IN OUR APPLICANTS. DO YOU HAVE ANY OBJECTION TO YOUR PERSONAL HISTORY FORM BEING MADE AVAILABLE TO THEM? YES ☐ NO ☒

34. I certify that the statements made by me in answer to the foregoing questions are true, complete and correct to the best of my knowledge and belief. I understand that any misrepresentation or material omission made on a Personal History form or other document requested by the Organization renders a staff member of the United Nations liable to termination or dismissal.

DATE
(day, month, year) 15/01/2024

SIGNATURE: _____

N.B. You will be requested to supply documentary evidence which supports the statements you have made above. Do not, however, send any documentary evidence until you have been asked to do so by the Organization and, in any event, do not submit the original texts of references or testimonials unless they have been obtained for the sole use of the Organization.

FOREIGN SERVICE INSTITUTE

George P. Shultz National
Foreign
Affairs Training Center
U.S. Department of State

This certificate is awarded to:

Can Seyhzadeoglu

In recognition of successfully
completing:

PY224 - Federal Assistance and the OMB
(Office of Management and Budget)
Guidance - v1.0

Date Completed:

Tuesday September 20, 2016

