

## Step By Step Instructions for Accessing Case Documents through eDocket System

First, navigate to <https://edocket.nmprc.state.nm.us/> and click on "Public Guest Account Registration"



STATE OF NEW MEXICO  
PUBLIC REGULATION COMMISSION

user name

password

**Public Guest Account [Registration](#)**

Forgot password? [Click here to restore](#)

Or directly to <https://edocket.nmprc.state.nm.us/Register.aspx> and fill out all of the required fields within the registration page. Once completed, the registration request will be sent to the PRC IT for approval. Approval may take up to two hours.



STATE OF NEW MEXICO  
PUBLIC REGULATION COMMISSION

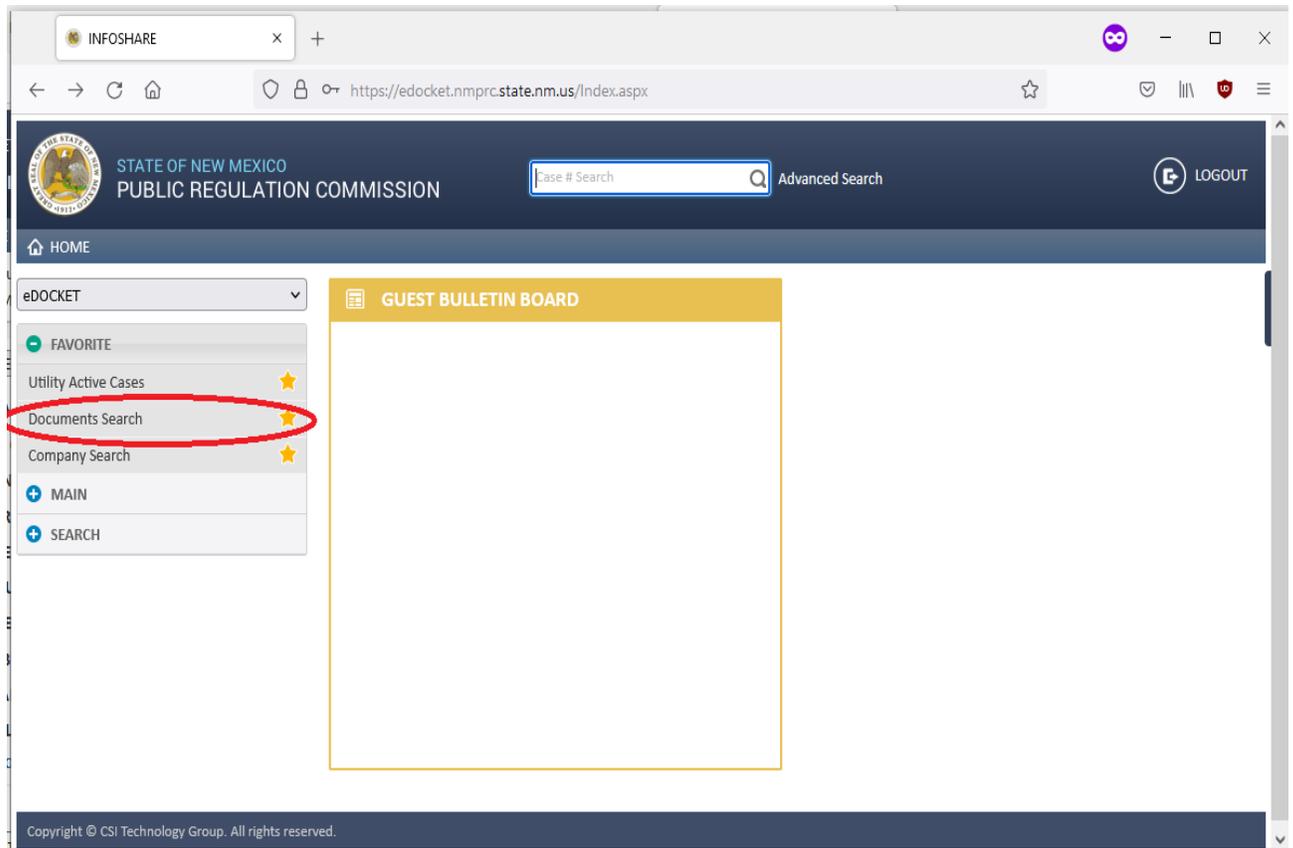
### Create a Guest Account

If you already have an InfoShare Account, you can [sign in here](#).

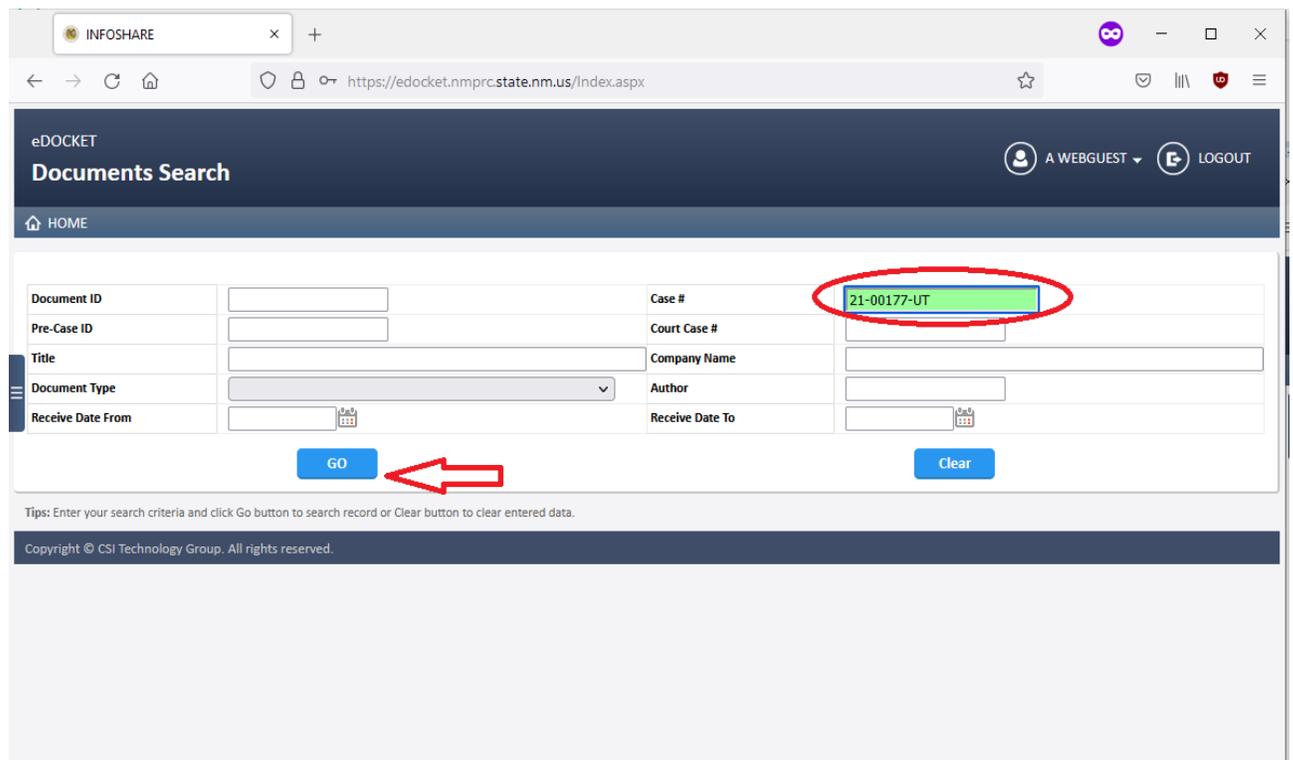
User Name (Req.)	<input type="text"/>
Password (Req.)	<input type="password"/>
Re-type PassWord (Req.)	<input type="password"/>
Last Name (Req.)	<input type="text"/>
First Name (Req.)	<input type="text"/>
Middle Name	<input type="text"/>
Suffix Name	<input type="text" value="v"/>
Email (Req.)	<input type="text"/>
Security Code (Req.)	<input type="text"/>

 [Try a new one](#)

To look up a document, log in and then click “Documents Search”:



On the next screen enter the docket number in the “Case #” field and then click “GO”:



On the next page click on the link for whatever document you want to see:

eDOCKET  
Documents Search Result List

SEARCH CRITERIA: Case #: 21-00177-UT

3 Records -- 1 - 3 Displayed Page Size: 30

Title	Received	Author	Case #	Company Name	Doc #	Pre-Case ID	Document Type
<b>NOTICE OF INQUIRY</b>	07/14/2021	COMMISSION	21-00177-UT	PUBLIC REGULATION COMMISSION - UTILITY	1204208		COMM. ORDERS (GENERAL/SUBSTANTIVE)
<b>NEW MEXICO AFFORDABLE RELIABLE ENERGY ALLIANCE'S MOTION FOR EXTENSION OF TIME TO RESPOND TO COMMISSION'S INQUIRIES</b>	08/09/2021	GOULD, K.	21-00177-UT	NEW MEXICO AFFORDABLE RELIABLE ENERGY ALLIANCE	1204922		MOTIONS & RESPONSES (SCHEDULING/PROCED.)
<b>ORDER ON MOTION</b>	08/10/2021	MAESTAS, J.	21-00177-UT	PUBLIC REGULATION COMMISSION - UTILITY	1204929		COMM. ORDERS (GENERAL/SUBSTANTIVE)

Back

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And then on the next screen click on the name of the document again:

eDOCKET | Document Title: NOTICE OF INQUIRY

Case Document Summary

Doc #	1204208	Court Case #	
Pre-Case ID		# of Pages	
Title	<b>NOTICE OF INQUIRY</b>		
Description			
Author	COMMISSION	Received Date & Time	07/14/2021 00:00
Organization Type	COMMISSION STAFF	Section	NMPUC PLEADINGS/ORDERS
Document Type	COMM. ORDERS (GENERAL/SUBSTANTIVE)	Staff Name	
Company's Name (w/DBA)	<b>PUBLIC REGULATION COMMISSION - UTILITY</b>	Case Party Name	
Confidential?	NO	Security Setting	1- Lowest Level (ANY LAW ENFORCEMENT AGENCY)
Compliance?	NO	Rule #	
Current Format	PDF	Exhibit #	
Folder Category	UTILITY FOLDERS	Folder Name	100 PLEADINGS/ORDERS
Storage Site		Doc Loc #	

Doing this should cause a copy of the document to download. If it doesn't, check to make sure that you don't have pop-ups or downloads blocked in your browser.